

Carroll County Disaster Preparedness Group/Local Emergency Planning Committee
Meeting Minutes
August 7, 2024

In attendance: Rob Atkinson (Springfield Hospital); Ed Barba (DHS/CISA); Christine Cambareri (PIO); Jessica Cook (Westminster Rescue Mission); Monica Daggett (Carroll Hospital); Ethan Harden (McDaniel); Valerie Hawkins (CC Emergency Management); Jacob Hill (CC Emergency Management); Richard Koons (CCVESA); Chris Letnaunchyn (DPW); Brian Lintz (CCC); Kathy Lowe (CCHD); Richard Ottone (DCS); Wyatt Peters (CC Emergency Management); Curtis Pierce (CCPS); Chief Robinson (DFEMS); Rev. Skillington (COAD); Larry Solarczyk (RACES); Chief Supko (DFEMS); Mark Vigliotti (EM Volunteer); Kerrie Wagaman (CCPS); Grant Yost (CC Emergency Management)

Meeting was called to order by Valerie Hawkins at 1:00 p.m. Attendees were welcomed. Quorum was met; therefore, Rob Atkinson made a motion to approve the May 1st LEPC meeting minutes. Motion was seconded by Mark Vigliotti and the minutes were voted to be approved unanimously.

LEPC Business

- Valerie Hawkins made a motion for Ethan Harden (McDaniel College) to be recording secretary for LEPC. Motion was seconded by Chris Letnaunchyn with no dissenting votes.

CISA – ChemLock

- Ed Barba (Chemical Safety Inspector – CISA) presented on the [ChemLock program with CISA](#).
 - edward.barba@hq.dhs.gov / C-202.834.6240
- [Training opportunities](#) and site inspection are conducted on a voluntary basis with no cost associated.

Hazardous Materials Response Update:

- DFEMS responded to half-dozen Hydrocarbon incidents under 100 gallons.
- HazMat Coordinator has stepped down.
- Chief Paul Supko introduced as the new DFEMS Deputy Chief of Operations.

Emergency Management Report:

- CC Emergency Management will be conducting planning and coordination with DFEMS for Tier II facilities
- There have been 4 requests for hazardous material assessments since last meeting.
- Actively monitoring hurricane / tropical storm Debbie
 - Trajectory and impact unknowns.
 - Check web EOC accounts to make sure they are active.
- Hazmat Response Plan
 - Signatures needed.
- Disaster Housing Planning is ongoing.
- Recovery Planning is ongoing.
- Hazardous Environmental Relief Center Plan is pending citizen services and health department approval.
- Radiological updates – awaiting state approval.
- COOP
 - Working with primary agencies, scheduling 1:1s to determine mission essential functions.
- Training exercise
 - Integrated Preparedness Plan is being developed.
 - Survey was sent to all appropriate partners to identify gaps.
 - Some noted commonalities on the survey were mass care and sheltering, mass communication and cyber.
 - Hoping to have the IPP finalized by the end of year.
- EOP
 - Working through coordinating function workshops in the coming months after promulgation.
- Countywide dam tabletop to satisfy MDE requirement will be held in October.
- Public outreach

- Ready Carroll (4-week program at 1 class per week) preparedness classes will be held next month.
 - Week 1 Emergency Preparedness
 - Week 2 Fire
 - Week 3 Crime
 - Week 4 Community resources

MDEM Report

- Actively monitoring hurricane / tropical storm Debbie
 - Concern over tidal flooding.
 - State EOC at enhanced level.
 - Operational periods through Saturday morning.
- Emergency response guidebooks have been distributed and they have more.
- Process of transitioning out of Reisterstown to the new location in Hanover
 - Potential occupancy by September 1
- Covid test kits remain available through resource request by emergency management.

UASI Report

- Regional catastrophic preparedness grant focused on hazards flow commodities study for central region id delayed.
- Working to complete this year's SPR.
 - Next year will be the THIRA.
 - Identifying most likely risks in region and pairing to capabilities, identifying gaps, then gaps drive funding.

Agency/Facility Updates:

Carroll Hospital

- Inventory – can give away excess inventory (training purposes).
 - Pillows, blankets, scrub tops, bottoms, Tyvek suits, postmortem bags, hoods.

Westminster Rescue

- Provided updated regarding the free food resource guide.

Other: