



# GENERAL ORDER

Department of Fire and EMS

G.O. 1-5-25

**Subject:** Personnel Transfer Request for Union Bridge and Lineboro

**Date:** January 16, 2025

**Authority:** Deputy Chief Paul Supko/*PJS*

Transfer requests for Station 7, Lineboro, and Station 8, Union Bridge, will open from January 16th until January 24th at 1700.

Transfer requests for other stations will be honored where a vacancy exists. Any employees who were recently hired who do not have a permanent station assignment should fill out a transfer request. Employees without permanent assignments who do not submit requests will be assigned to a station that fits the department's needs.

If you are temporarily detailed to a different station, please include your permanent assignment on the transfer request form.

A transfer request does not guarantee a transfer will be granted. DFEMS has the authority to assign personnel based on the operational needs of the department.

Staffing at Lineboro and Union Bridge will include FADOs, FF/EMTs and Paramedics (or FF/PMs). Personnel who transfer to Station 7 or 8 will be scheduled for a station orientation prior to your assignment date.

Please direct any questions to your Shift Commander-Captain.

[Transfer Request Form](#)

