



CARROLL COUNTY LOCAL MANAGEMENT BOARD (CCLMB)

for Children, Youth, and Families

10 Distillery Drive, Suite 101 | Westminster, MD 21157

410-386-3600 | [CCLMB webpage](#)

MINUTES - DRAFT

May 31, 2024 at 9:00 am – In Person (Virtual Option)

1. Welcome & Introductions

<p>Quorum? Yes (13/15) Sue Doyle, CCHD – Absent Brian Gass, DJS – Present Kathi Green, CCPS – Present Carrie Vincent, DSS – (Alternate for Vicky Kretzer) (Virtual) Marie Liddick, LBHA – Present Celene Steckel, CCG – Present Maria Buckley, DORS – Present Nicole Jackman, SCS – Absent Amy Jagoda, CCPS – Present Christina Ogle, CCPL & CCLMB Chair – Present Heather Powell, CCWD – Present Mallory Sutphin, CCYSB - Present Javier Toro, CCG – Present Scott Yard, HSP – Present Erin Bishop, BGCCC – (Alternate for Sean Davis) - Present</p>	<p>Staff & Guests (8) Tammy Black, Access Carroll Corey Hardinger, CCG - Grants Maria Lowry, LCT Coordinator Charlene Gomes, CCYSB Ed Singer, LMB Manager Diana Flores, ConectondUs Emma Sparks, Citizen Services Cathy Baker, CCHD</p>
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2. Welcome and Introductions - Ed Singer

Ed Singer welcomed everyone to the meeting. He mentioned that Heather Powell, Scott Yard, and Javier Toro had been re-appointed to new 3-year terms. We are still waiting on formal approval from the County Commissioners for the appointment of Tammy Black and Diana Flores. Carrie Vincent has been formally appointed as the Carroll County Department of Social Services representative to the CCLMB.

3. Approval of Minutes

Christina Ogle asked for a motion to approve the January 30, 2024, CCLMB Minutes. Scott Yard made a motion, and it was seconded by Brian Gass. The motion was unanimously adopted, and minutes were approved without objection.

4. Presentations on New Consortium for Coordinated Supports Program by Life Renewal Services and Boys and Girls Clubs of Carroll County

Boys & Girls Club

- Erin Bishop presented the Boys & Girls Club Positive Action Program.

CCLMB FY25 MEETINGS (subject to change):

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- Positive Action is based on the intuitive philosophy that we feel good about ourselves when we do positive actions.
- The positive Action curriculum consists of 6 units (topics).
- Positive Action is demonstrated to help students improve social, emotional, behavioral, and academic behaviors.
- Positive Action will be implemented at five Boys & Girls Club locations.
- The program will be offered all year round to address poor academic behavior and performance as well as mental health concerns for students by grade level.
- Boys & Girls Clubs welcome all students in need of affordable out-of-school time programming.
- Students will be prioritized for recruitment to ensure outreach to those most in need.
- A staff team, trained in Positive Action facilitation will be employed at each Boys & Girls Clubs of Carroll County location.
- Mollie Yingling, LMSW will oversee the program.
- Unrelated to the new program. there are still openings for the summer Leadership Academy. The LMB does provide scholarships for this program.

Life Renewal Services

- Working with CCPS collaboratively to support students experiencing school refusal.
- A mobile team, Mobile Student Outreach Program, will work with families at their home.
- School refusal became a bigger issue during COVID.
- This is a coordinated effort with the family, youth and CCPS to generate a plan to get the youth back in school.
- When things are not working, it's generally the plan isn't working, not the family.
- PPWs are currently reviewing attendance cases to identify those students that would benefit from this intervention. In addition to poor attendance, the students also have a mental health and family component.
- Because this is grant funded, they can take anyone CCPS identifies.
- The collaborative team will work to identify what the school triggers are.
- 10-12 students can be seen at a time and the goal is 50 students for the year.
- Once the students return to school there will be individualized Plans to address academics.
- Estimated 2-3 months working with the family.
- Rough estimate of 75-100 students missing 60+ days of school and 10-15 students missing 100+ days of school.
- Students will transition to a therapist once they are finished with the Mobile Student Outreach Program.

5. Update on Maryland Consortium on Coordinated Community Supports Partnerships – Grants to Hub Pilots application debrief with Mark Luckner and staff:

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- a. Our application wasn't selected, but it did fall into the "acceptable" category.
- b. Since this was a pilot program the number of hubs was limited to 10 jurisdictions, and the types of organizations, geographic location, and size or jurisdictions were considered in addition to strength of the application.
- c. We received positive feedback concerning our application. It was suggested that when/if we resubmit during the next application window, we should include data to support our funding request. We had not submitted data because it was not requested within the application.
- d. It is presently planned that State-wide hub application will open again in January 2025.
- e. We plan to re-apply and will make the improvements they suggested.
- f. Celene Steckel shared that we were commended for our application. We need to continue to look at collaboration, partnerships, leveraging resources and where will the best fit be. Data must be included to demonstrate how we are pulling all of this together.

6. Discussion of the use of additional FY25 Community Partnership Agreement (CPA) On-Time Funding (projecting \$21,277 for Carroll County) and status of Notice of Funding Availability (NOFA)

- a. Ed Singer shared his 3 thoughts for using these funds:
 - i. YAB – meals and incentives to help encourage the youth to continue their participation.
 - ii. Transportation for youth –
 1. Who qualifies?
 2. Where are we taking them?
 3. Service levels?
 - iii. Social engagement resources for youth with autism.
- b. Mallory will reach out to Barrier Free to see if there is something they could do to support youth with autism.
- c. Ed, Heather, and Erin will discuss possible options with transportation.
- d. Everyone was asked to get back to Ed if they had any additional thoughts/ideas related to these funds.
- e. Once ideas are developed, Ed will email proposals to Board members for an electronic vote.

7. Discussion about Setting Meeting Dates and Purposes for FY25 CCLMB Meetings

- a. Ed Singer shared that we do not normally meet during the summer.
- b. The September meeting will be a 3-hour meeting and we will complete the GAP Analysis and SWOT Analysis during that meeting. Matt Ramsey will be invited back to help facilitate the meeting.
- c. The November meeting will be reserved for presentations by each organization overseen by the LMB. How is the program meeting the needs we identified? How can the LMB help/support?
- d. January will focus on NOFA funding.

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- e. March, we need to identify who to bring to the table. We need community voice/focus groups.
- f. May we will identify subcommittees to focus on the Community Plan FY26. We still need to determine if we need a consultant to help us with this work.

8. Organizational News

- a. YAB held its first meeting with 8 youth in attendance.
- b. June 18, Emotional Poverty III
- c. June 25, Risky Business
- d. SIPS – Adding OASIS to provide a conduit for community to call to get assistance/assessment the next day (self-injury and suicide prevention).

9. Adjournment

- a. **Scott Yard motioned to adjourn, and it was seconded by Celene Steckel; meeting adjourned.**

The next CCLMB meeting will be held on September 17, 2024, from 9:00 a.m. - 12:00 noon.

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