

**Carroll County Disaster Preparedness Group/Local Emergency Planning Committee
Meeting Minutes
December 4, 2024**

In attendance: Monica Daggett (Carroll Hospital); Brian Elliott (CCPS); Ethan Harden (McDaniel); Erinn Harris (BMC); Valerie Hawkins (CC Emergency Management); Jacob Hill (CC Emergency Management); Richard Koons (CCVESA); Chris Letnaunchyn (DPW); Brian Lintz (CCC); Kathy Lowe (CCHD); John Ohm (RACES); Richard Ottone (DCS); Wyatt Peters (CC Emergency Management); Steven Rager (CCSO); Larry Solarczyk (RACES); Grant Yost (CC Emergency Management)

The meeting was called to order by Valerie Hawkins at 1:05 p.m. Attendees were welcomed. Quorum was met; however, the August LEPC minutes were not approved due to clerical error. These minutes will be sent out with the December minutes.

LEPC Business

- Carroll County Emergency Management provided a brief presentation outlining the winter weather outlook for Winter 2024.
- Winter weather outlook
 - Leaning above average temperatures outlook [Winter 2024-25 Outlook](#)
 - Winter weather terminology
 - Cold weather safety

Hazardous Materials Response Update:

- DFEMS reported responding to multiple service calls since the previous LEPC meeting in August, including four (4) calls within the last two (2) days.
 - The majority of the calls were related to Hydrocarbon.
- Reported that approximately four (4) environmental site assessments have been received since our August meeting.
- DFEMS, in coordination with local and state permitting offices, is working with a business in Sykesville regarding the number of used tires on the premises, which presents hazardous materials concern.

UASI Report

- FY '24 funds were approved.
- Preparing for the 2025 Threats and Hazard Identification (THIRA).

Emergency Management Report:

- EOP finalized and sent out.
- Recovery planning is ongoing
- Disaster Housing planning is ongoing.
- Radiological ingestion planning ongoing (within 50 mi., Peach Bottom).
- Hazardous environment relief center planning is nearing finalization.
- Integrated Preparedness Plan.
 - Training timeline begins in March 2025, tabletops by Q3, exercises into the following year.
- COOP planning is ongoing.
 - Working on developing internal plans that will inform the county plan.
- Preparing for the winter weather season.
 - Warming centers will be open for the next two days.

Grants Report

- Project funds now available from MDEM (performance period ends 5/31/2024)
- 2021 Performance period ends 12/31/2024 (extended)
- 2022 Performance period ends 02/28/2024 (no extension)
- Key purchases of the month
 - CCSO Foul Wx PPE & Body Armor
 - DFEMS Fire Extinguisher Simulator
 - HAZMAT Command Post Equipment
 - HAZMAT Corrosives Response Training
 - Replacement EOC Computers / Monitors
- 2023 Performance period ends 02/28/2026 (no extension)
- Friendly reminder notices will be sent from our office in early 2025 regarding status of funds and quote requests.

Ready Carroll

- December Public Safety Social Media Posts.
 - Holiday Fire Prevention
 - Winter Vehicle Car Kit
- Updating the County Readiness Guide for 2025.
- Researching new outreach promotional items for next season.
- Summary of 2024 outreach

MDEM Report

- Nothing Significant to Report

Agency/Facility Updates:

Sheriff's Office

- Increasing patrols during the holiday season.

Citizen Services

- The Westminster Senior Center will be used as overflow for the night-by-night shelter, as it has been crowded earlier than usual this year.

Radio Amateurs

- Conducting exercises in collaboration with the Health Department.

Public Works

- A winter weather preparedness meeting was held last month.
 - Fully prepared for winter conditions.
- Continue to respond to icy road conditions as needed.

Next LEPC Wednesday February 5

Other: