

**Janice R. Kirkner, Chair**  
Michael Kane, Vice Chair  
Peter Lester  
Matthew Hoff  
Steven Smith  
Ralph Robertson  
Richard J. Soisson, Alternate  
Thomas S. Gordon, III, Ex-officio  
Daphne Daly, Secretary



**Planning & Zoning Commission**  
Carroll County Government  
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**MEETING AGENDA**  
**Planning & Zoning Commission of Carroll County, MD**  
**April 2, 2025**  
**6:00 PM**  
**Reagan Room (003)**

**PLEASE NOTE: THIS AGENDA IS SUBJECT TO CHANGE.**

**TO HAVE AN ORDERLY MEETING PLEASE ADHERE TO THE FOLLOWING RULES:**

- ***SPEAKERS MUST SIGN IN to make public comment.***
- ***Speakers must state their name, address, and talk into microphone to facilitate audio and video recording.***
- ***Comments will be strictly limited to 3 minutes per speaker.***
- ***Citizen testimony is NOT a question-and-answer session.***
- ***Questions may be directed to staff after the meeting.***
- ***If any individual fails to comply with these rules, the Planning and Zoning Commission Chair may call the person out of order and may require him/her to leave the meeting.***

- 1. Call to Order/Welcome**
- 2. Establishment of Quorum**
- 3. Pledge of Allegiance**
- 4. Review and Approval of Agenda**
- 5. Review and Approval of Minutes (February 18, 2025)**
- 6. Administrative Report (Daphne Daly)**
  - A. Administrative Matters
  - B. Other
- 7. Concept Site Plan - S-24-0009 – EVAPCO Contractor Storage Yard – Description: Proposed storage yard for equipment before shipment; Owner/Developer: 5151 Allendale Lane, Taneytown, MD 21787; East of Crouse Mill Road, west of Allendale Lane; Tax Map 19 Grid 19 Parcel 389; C.D. 1 - CONCEPT PLAN REVIEW, NO ACTION REQUIRED. (David Becraft) Contact [dbecraft@carrollcountymd.gov](mailto:dbecraft@carrollcountymd.gov)– 410-386-2134 (30 minutes)**

**Public Comment for Item #7**

8. **Master Plan: Presentation on HB 236 (2012) and Growth Tiers** – Staff will provide an overview of the 2012 legislation related to the designation of growth tiers, as background information to assist with the Master Plan update. **For discussion only – no public comment.** (Daphne Daly & Chris Heyn) Contact 410-386-5145 [ddaly@carrollcountymd.gov](mailto:ddaly@carrollcountymd.gov) & [cheyn@carrollcountymd.gov](mailto:cheyn@carrollcountymd.gov) - (45 minutes)
9. **Master Plan Data Handbook, Part II** - Staff will present information contained in Part II of the Mater Plan Data Handbook, which was distributed to Commission members on February 5, 2025. **For discussion only – no public comment.** (Daphne Daly) Contact 410-386-5145 [ddaly@carrollcountymd.gov](mailto:ddaly@carrollcountymd.gov) (45 minutes)
10. **General Public Comment**
11. **Adjournment**

**Next Day Meeting: Tuesday, April 15, 2025, at 9:00 AM - Reagan Room**

**Next Evening Meeting: Wednesday, May 7, 2025, at 6:00 PM – Reagan Room**

*ACCESSIBILITY NOTICE:*

*The Americans with Disabilities Act applies to the Carroll County Government and its programs, services, activities, and facilities. Anyone requiring an auxiliary aid or service for effective communication or who has a complaint should contact The Department of Citizen Services, 410.386.3600 or 1.888.302.8978 or MD Relay 7-1-1/1.800.735.2258 as soon as possible but no later than 72 hours before the scheduled event.*