



GENERAL ORDER

Department of Fire and EMS

G.O. 12-1-24

Subject: Personnel Transfer Request, Station 10-New Windsor

Date: December 3, 2024

Authority: Deputy Chief Paul Supko/*PJS*

Transfer requests for Station 10, New Windsor, will open from December 3rd until December 13th at 1700. Employees who are HazMat Technicians or who are enrolled in a HazMat Technician course will be given preference for transfers to Station 10. If you filled out the HazMat questionnaire previously, you will need to fill out the formal transfer request below for the transfer to be processed.

Transfer requests for other stations will be honored where a vacancy exists. Any employees who were recently hired who do not have a permanent station assignment should fill out a transfer request. Employees without a permanent assignment who do not submit a request will be assigned to a station to fit the department's needs.

If you are temporarily detailed to a different station, please include your permanent assignment on the transfer request form.

A transfer request does not guarantee a transfer will be granted. DFEMS has the authority to assign personnel based on the operational needs of the department.

Staffing at New Windsor will include four FADO's, four FF/EMT's, and four Paramedics or FF/PM. Personnel who are selected to staff Station 10 will be offered a station orientation prior to your assignment date.

Please direct any questions to your Shift Commander-Captain.

[Transfer Request Form](#)

