



CARROLL COUNTY LOCAL MANAGEMENT BOARD (CCLMB)

for Children, Youth, and Families

10 Distillery Drive, Suite 101 | Westminster, MD 21157

410-386-3600 | [CCLMB webpage](#)

MINUTES - DRAFT

November 19, 2024 at 9:00 am – In Person (Virtual Option)

1. Welcome & Introductions

<p>Quorum? Yes (11/17) Sue Doyle, CCHD – Present (V) Sean Davis, BGCC – Absent Heather Hibbard, DJS – (Alternate for Brian Gass) - Present Kathi Green, CCPS – Absent Courtney Wunderlich, DSS – (Alternate for Carrie Vincent) - Present Marie Liddick, LBHA – Present Celene Steckel, CCG – Present Maria Buckley, DORS – Absent Nicole Jackman, SCS – Absent Amy Jagoda, CCPS – Present (V) Christina Ogle, CCPL & CCLMB Chair – Present Heather Powell, CCWD – Present Sam Bauman, CCYSB – Alternate for Malory Sutphin - Present Javier Toro, CCG – Absent Scott Yard, HSP – Present Diana Flores, Citizen/Youth – Absent Tammy Black, Access Carroll - Present</p>	<p>Staff & Guests (16) Corey Hardinger, CCG - Grants Maria Lowry, LCT Coordinator Ed Singer, LMB Manager Emma Sparks (V), Citizen Services Carly Long, Citizen Services, HMIS Coordinator Paul Upperman, Access Carroll Amy Gass, DJS Bobby Jarrett, CCYSB Beck Saunders, Citizen Services Patrick Weber, Citizen Services Casey Levernigh, CCYSB Hollie Cushen, CCYSB Katie Valente, CCYSB Laura Hooper, CCYSB Charlene Gomes, CCYSB Mindy Yard, CCYSB</p>
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2. Welcome and Introductions

Ed welcomed everyone to the meeting, shared the agenda, explained the purpose of the meeting and next steps.

3. Approval of September 17, 2024, Meeting Minutes

Christina Ogle asked for a motion to approve the September 17, 2024, CCLMB Minutes. Tammy Black made a motion, and it was seconded by Scott Yard. The motion was unanimously adopted, and minutes were approved without objection.

4. End of Year LMB Spend-Down

- a. The Governor’s Office for Children recently met with Celene and Ed about returned funds from previous fiscal years. They emphasized the need to utilize as much of the funding as possible to benefit programs serving children, youth, and families.

CCLMB FY25 MEETINGS (subject to change):

January 21, 2025 • February 18, 2025 • March 18, 2025 • May 20, 2025



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- b. To make the best use of money allocated in the CPA to the LMB, Ed would like to propose that the LMB establish a funding utilization policy to spend CPA funds before the County funds to allow for more flexibility. The policy would not need state approval.
 - c. Ed asked for a motion to approve the creation of a LMB policy to spend CPA funds prior to spending county funds.
 - d. Ed can share report so that everyone can see fund allocations.
 - e. Heather Powell made a motion to allow the chair and LMB Manager to develop and implement a funding utilization policy, which was seconded by Scott Yard. The motion was unanimously adopted, and the creation of a new LMB policy was approved without objection.
5. **Program Presentations** The PowerPoint presentations referenced below may be requested through the LMB Manager by emailing esinger@carrollcountymd.gov
- a. Housing Navigation and Stability Program – see attached PowerPoint.
 - i. Discussion:
 - 1. No entry requirements
 - 2. No limitations on how frequently the staff meet with the youth.
 - 3. Team of people yields greater outcomes and helps to keep people housed.
 - 4. Have relationships with landlords to overcome the barrier of youth not having rental or work history.
 - 5. The average rent for 1 bedroom is \$1500 which poses a significant barrier to housing youth.
 - 6. Challenges: continue working, maintaining utilities, pets.
 - b. Connecting Youth – see attached PowerPoint
 - i. Discussion:
 - 1. Not many referrals from DSS.
 - 2. The program director should do a presentation to DSS staff to talk about the program. There was general agreement about this and CCYSB will follow-up with DSS to schedule a time and date.
 - c. Suicide Intervention and Prevention Services – see attached PowerPoint
 - d. Parent-Child Interaction Therapy – see attached PowerPoint
 - e. HSP Family Center
 - f. Interagency Family Preservation Program – see attached PowerPoint
 - g. Parent-Child Interaction Therapy – see attached PowerPoint
 - h. Youth and Family Engagement Diversion Program – see PowerPoint

6. Enough Act Grant Application Update

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Meeting was running long- Ed will send this information via email.

7. Governor’s Office for Children/ENOUGH Fiscal Mapping Project

Meeting was running long. Ed will send this information via email.

8. Organizations News

a. Ed previously sent to everyone the information from the Health Department on the Webinar Series with Dr. Ira Chasnoff.

b. DJS Updates:

i. Can’t work with youth under the age of 10

ii. Ages 10-12, Child in Need of Supervision

iii. Probation has been extended

iv. 15 work days for intake completion

v. Ages 13-18 can be charged

9. The meeting adjourned at 11:58 a.m. The next meeting will be January 21, 2025, at 9:00 a.m. at Access Carroll.

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