



CARROLL COUNTY LOCAL MANAGEMENT BOARD (CCLMB)

for Children, Youth, and Families

10 Distillery Drive, Suite 101 | Westminster, MD 21157

410-386-3600 | [CCLMB webpage](#)

MINUTES - DRAFT

September 26, 2023 at 8:30 am – In Person (Virtual Option)

1. Welcome & Introductions

<p>Quorum? Yes (15/15) Sue Doyle, CCHD – Present Brian Gass, DJS – Present Kathi Green, CCPS – Present Carrie Vincent, DSS – (Alternate for Vivky Kretzer) Marie Liddick, LBHA – Present Celene Steckel, CCG – Present Maria Buckley, DORS – Present Nicole Jackman, SCS – Present Amy Jagoda, CCPS – Present Christina Ogle, CCPL & CCLMB Chair – Present Heather Powell, CCWD – Present Mallory Sutphin, CCYSB – Present Javier Toro, CCG – Present Scott Yard, HSP – Present Sean Davis, BGCCC - Present</p>	<p>Staff & Guests (8) Tammy Black, Access Carroll Diana Flores, ConnectandoUs Corey Hardinger, CCG - Grants Emma Sparks, CCG - Housing Maria Lowry, LCT Coordinator Pat Webber, CCG – Housing Judi Nance, HSP Ed Singer, LMB Manager</p>
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2. Review of CCLMB Bylaws and Membership

- The following points were discussed and by consensus were to be included in the draft bylaw revisions to be submitted to the County Commissioners:
 - i. Section 3.A. – The LMB shall consist of no less than 13 and no more than 17 members
 - ii. Section 3.F.(1) – LMB members may serve another two consecutive terms, striking the one year absence
 - iii. Section 3.F. – Strike all date references to allow staggered terms and appointments at any time
 - iv. Section 3.G. – Eliminate the age requirement in this section to allow youth participation
- Motion by Scott Yard to allow the LMB Manager to draft changes to the draft bylaws that were discussed and submit them to the Carroll County Commissioners for approval.
 - i. Motion seconded by Heather Powell
 - ii. Motion adopted unanimously

3. Motion to Approve the May 16, 2023, LMB Meeting Minutes as presented by Kathi Green

- Seconded by Maria Buckley
- Motion adopted unanimously

4. Maryland Consortium on Coordinated Community Supports Discussion

- Anyone can apply to be a provider – discussion about the uncertainty of providers without a local proven track record vs providers with established services and relationships in the local community.

CCLMB FY24 MEETINGS (subject to change):

November 28, 2023 • January 16, 2024 • March 19, 2024 • May 21, 2024



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- There was a discussion about the future hubs and it appears the State is trying to decide if this role will be played by the local behavioral health authority or the LMB. The consensus LMB was that a collaborative arrangement makes the most sense for Carroll County.
- The school system received 5 requests for letters of support and September 26, was the last day to request a letter. Applications are due October 11. CCPS is meeting on September 28, to discuss the proposals and letters will go out from the Superintendent on October 6.
- The school system does not have space to accommodate additional in-school programming and is focused on community-based supports. Mobile absence support is a priority.
- Sue Doyle expressed concern that the State may pursue regional hubs and we may lose local control.

5. Youth Homelessness Demonstration Project

- We were not elected for award this year
- The Federal Government had less money to allocate for this program this year due to internal accounting errors.
- We are competing with larger jurisdictions and not considered rural – this is set by definition and there is not much we can do to change it.
- Many jurisdictions have applied multiple times before being selected.
- We intend to apply again next year.
- We should receive feedback on our application – thanks to Corey Hardinger for her extensive work on the application.

6. Local Care Team – Improving Access/Referrals of Minority Populations

- Referrals received last year do not align with the population of Carroll County – minorities are not as likely to utilize the LTC as a resource.
- Seeking LMB input to assist in developing a community engagement plan for the LCT
- Possible engagement strategies for minorities:
 - i. Workplaces such as Walmart, McDonald's, Hahn's, Farms
 - ii. Saint John Church as a Resource
 - iii. Hampstead/Manchester Area
 - iv. Identify African American Leaders/Organizations with whom to work
- Barriers to LCT engagement
 - i. Cultural stigma issues
 - ii. Fear of ICE and government
 - iii. Language barriers
 - iv. Trust issues
 - v. Difficulty connecting with providers (language, insurance, and other issues)

7. Meeting Dates and Formats

- The consensus was for the full LMB to meet every other month on the third Tuesday beginning at 9:00 a.m. between September and May – no meetings June – August
- Meetings will be in-person with a virtual option

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- The Executive Committee will hold the same time on their calendars every month, but will only meet if necessary.

8. Election of LMB Officers

- Formal vote on Officers deferred until November meeting after the bylaws are updated and approved by the County Commissioners.
- Christina Ogle is willing to serve an additional term as chair.
- Scott Yard is willing to be considered for the position of vice-chair.
- We need a volunteer from the group of mandated members to serve on the executive committee – to be decided in November.

9. Youth Homelessness Subcommittee

- Merged with the Committee run by Carroll County Youth Service Bureau.

10. Strategic Planning

- Discussion deferred until next meeting because of time.
- Ed Singer to send CCLMB community assessment to members for their information in considering our next steps in developing a strategic plan.
- LMB members are requested to consider what format and who we would want to facilitate strategic planning for discussion in November.

Updates from Members:

- The Health Department and other community partners are holding a drug take-back event on October 30.
- Congratulations to Diana Flores and Conectando on the one year anniversary of the organization.
- Judi Nance reminded everyone of the fall resource fair on October 4, from 10 a.m. – 1 p.m. in the parking lot behind Ascension Episcopal Church in Westminster
- Nicole Jackman reported several events for Springboard of Carroll County
 - The softball benefit game is rescheduled for Sunday, October 15, 2023, 9am-1pm at the Carroll County Sports Complex.
 - What is Love event is scheduled for October 20, from 10 a.m. – 2 p.m. in Westminster City Park – target audience is survivors of domestic violence, children, youth, and families – yoga, performing arts, food trucks.
 - October 14 – free yard sale at Springboard Offices – vendors welcome – opportunity for Springboard staff to engage the public.
 - Bolt bags are available from Springboard for community partners to distribute for clients who may be fleeing domestic violence.

The next CCLMB meeting will be held on November 28, 2023, in the Access Carroll Conference Room at 10 Distillery Drive, Suite 200, Westminster, Maryland 21157

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