

**Janice R. Kirkner, Chair**

Michael Kane, Vice Chair

Peter Lester

Matthew Hoff

Steven Smith

Ralph Robertson

Richard J. Soisson, Alternate

Tom Gordon, III, Ex-officio

Daphne Daly, Secretary



**Planning & Zoning Commission**

Carroll County Government

225 North Center Street

Westminster, Maryland 21157

410-386-5145

MD Relay service 7-1-1/800-735-2258

[plancomm@carrollcountymd.gov](mailto:plancomm@carrollcountymd.gov)

## MEETING AGENDA

Planning & Zoning Commission of Carroll County, MD

June 5, 2024

6:00 PM

Reagan Room (003)

**PLEASE NOTE: THIS AGENDA IS SUBJECT TO CHANGE.**

### **TO HAVE AN ORDERLY MEETING PLEASE ADHERE TO THE FOLLOWING RULES:**

- ***SPEAKERS MUST SIGN IN to make public comment.***
- ***Speakers must talk into microphone to facilitate audio and video recording.***
- ***Comments will be strictly limited to 3 minutes per speaker.***
- ***Citizen testimony is NOT a question-and-answer session.***
- ***Questions may be directed to staff after the meeting.***
- ***If any individual fails to comply with these rules, the Planning and Zoning Commission Chair may call the person out of order and may require him/her to leave the meeting.***

1. **Call to Order/Welcome**
2. **Establishment of Quorum**
3. **Pledge of Allegiance**
4. **Review and Approval of Agenda**
5. **Review and Approval of Minutes (May 21, 2024)**
6. **Administrative Report (Daphne Daly)**
  - A. Administrative Matters
  - B. Other
7. **Text Amendment: Developer's Rights and Responsibilities Agreements (DRRA's) - Work Session -**

The Board of County Commissioners are considering legislation that would allow for the County to enter into a DRRA with a developer and have asked for the Planning and Zoning Commission's recommendations for related amendments to the Carroll County Code of Ordinances (Mary Lane)  
Contact 410-386-2507 [mlane@carrollcountymd.gov](mailto:mlane@carrollcountymd.gov) - 60 minutes

**Public Comment for Item #7**

8. **2023 Planning Annual Report -Introduction and Possible Certification** The Land Use Article of the Annotated Code of Maryland requires the Planning Commission to file an Annual Report with the local legislative Body, describing development-related activity over the past year. A presentation on the 2023 Annual Report will be given, with the opportunity for the Commission to certify and forward it to the Board of County Commissioners. (Randolph Mitchell) Contact 410-386-2512 or [rmitchell@carrollcountymd.gov](mailto:rmitchell@carrollcountymd.gov) – 20 minutes

**Public Comment for Item #8**

9. **General Public Comment**

10. **Adjournment**

**Next Meeting: Tuesday, June 18, 2024, at 9:00 AM - Reagan Room**

**No evening meeting in July.**

*ACCESSIBILITY NOTICE:*

*The Americans with Disabilities Act applies to the Carroll County Government and its programs, services, activities, and facilities. Anyone requiring an auxiliary aid or service for effective communication or who has a complaint should contact The Department of Citizen Services, 410.386.3600 or 1.888.302.8978 or MD Relay 7-1-1/1.800.735.2258 as soon as possible but no later than 72 hours before the scheduled event.*